



## JOB ANNOUNCEMENT

### GRYD PRIMARY CASE MANAGER

Bresee's mission is to battle poverty by empowering youth and families in Los Angeles with the skills, resources, and relationships to thrive. We serve a densely populated mostly immigrant Los Angeles neighborhood where youth and their families face multiple systemic and individual barriers to achieving success. Bresee strives to create an exciting, challenging, and rewarding work environment that allows our employees to flourish. We value integrity, community, resilience, life-long learning, and compassion.

**SUMMARY:** Reporting to the GRYD Program Director, the Primary Case Manager works with GRYD model youth, ages 10-15, who are at low-risk of joining gangs following the GRYD Model of Practice. The Primary Case Manager works to implement all aspects of GRYD prevention model leading to positive outcomes for the youth and their family. They are primarily responsible for facilitating family and individual meetings and progress on risk factor reduction as outlined in the GRYD Model of Practice.

#### **ESSENTIAL JOB ACTIVITIES AND RESPONSIBILITIES:**

##### **Youth and Family Coaching**

- Maintain a case load of 28 primary prevention eligible youth
- Work with Outreach Coordinator and school site partners to identify new clients as existing clients graduate from the program.
- Conduct monthly one-on-one coaching sessions with each primary prevention caseload client using Creative, Connected, Resourceful, and Whole (CCRW) coaching method and redirect problem behaviors, as needed.
- Conduct monthly coaching sessions with families of primary prevention client using Strengthening Families coaching method and redirect problem behaviors, as needed.
- Develop strong rapport with youth/family and organize work plans that lead to positive behavioral outcomes.
- Develop plan of action based on assets/strengths, identification of problem behaviors and possible solutions, and build family agreements.
- Conduct intentional activities for primary prevention youth
- Inputting case notes/ AIYDA notes into ETO system

##### **Youth and Family Activities**

- Plan, organize and implement weekly youth/family group activities, providing a range of quality activities to engage the GRYD primary population through workshop instructors.
- Create an atmosphere that promotes and reinforces parental involvement by assisting support groups and coordinating with guest speakers, among other activities.
- Drive students to field trips and other events in Bresee vehicles.
- Work with team to ensure each enrolled student and family work towards "graduation"
- Facilitate family celebration of achievement
- Create and execute AIYDA activities

### **Strategy Team and Collaboration**

- Strategize monthly with Professional Development Advisor and GRYD Director on client attendance, identifying strengths, and mitigating behavioral issues
- Report monthly to PD Advisor on attendance of each youth, noting identified strengths and
- Collaborate with Outreach Coordinator to raise awareness of the GRYD primary program
- Coordinate community activities
- Promote SNL programs with GRYD clients before the Summer starts
- Engage with local community throughout the SNL programming period
- Participate in team meetings and events, staff meetings, and other Bresee, collaborative partner community meetings as requested
- Collaborate with Bresee cross departments and programs
- Cross-train on all aspects of GRYD scope of work, including administering the YSET as needed to determine eligibility of referred youth, and conducting outreach.
- Maintain all records and data in an organized manner, and input data in a timely manner to aid in reporting and evaluation.
- Submit invoices for youth activities and participant related costs on a timely basis Make appropriate referrals to outside partners that meet the client needs
- Perform other duties as assigned

### **EDUCATION/EXPERIENCE/QUALIFICATIONS:**

- Must hold Bachelor's degree from an accredited college or university, or be currently enrolled in higher education
- Must be bilingual in Spanish or Korean, proficient in speaking, writing, and reading.
- Must have experience working with urban youth and families, demonstrate cultural competency in working with the GRYD primary prevention population and exercise discretion and confidentiality when interacting with clients.
- Must be comfortable in the role of coach and mentor to youth and families by being an active listener, setting boundaries and holding high expectations for youth in their personal development.
- Must demonstrate professionalism in communication, teamwork, technical skills and be comfortable working with data

**FLSA STATUS:** Non-Exempt, Regular Part-Time, 25 hours per week. Occasional weekend and evening hours will be necessary.

**WORKING LOCATION:** Location is based on a percentage of where work time is spent. In office 75%, out of office 25%. Indoors 75%, outdoors 25%.

**COMPENSATION:** \$17.00/hr.

**BENEFITS:** Bresee provides generous PTO days that include paid holidays, one-week Christmas Holiday, vacation, sick pay, paid birthday holiday, and much more.

**TO APPLY:** Submit a cover letter, resume, and writing sample (not to exceed 1 page) to [jobs@bresee.org](mailto:jobs@bresee.org) with the Subject Line: GRYD Primary Case Manager.

DACA, women, BIPOC, LGBTQIA+ people are encouraged to apply.

*Bresee is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.*