



## **JOB OPENING ANNOUNCEMENT: SPORTS COACH**

Founded in 1982, Bresee's mission is to battle poverty by empowering youth and families in Los Angeles with the skills, resources, and relationships to thrive. Bresee serves a densely populated mostly immigrant Los Angeles (LA) neighborhood where youth and their families face multiple systemic and individual barriers to achieving success; said social risk factors include poverty, linguistic isolation, and low educational attainment. Since its inception, Bresee has administered effective after-school youth development activities and has grown from a grassroots effort to a robust data-driven organization.

Bresee strives to create an exciting, challenging and rewarding work environment that allows our employees to flourish. We value integrity, community, resilience, life-long learning, and compassion. Our retention rate across the organization is 78%; Bresee's staff is composed of 34% program alumni, 80% are first-generation college graduates, and 52% have remained on staff for over 3 years. Bresee offers a positive organizational culture permitting all teams to thrive.

**SUMMARY:** Reporting to the BAM Site Manager, the Sports Coach will provide an array of activities for 30-40 middle schoolers during the after-school program. The Sports Coach will engage students in soccer clinics, provide basic training, engage with leagues (when possible), develop and implement a running club, and take students to 5k events, if and when possible.

### **ESSENTIAL JOB ACTIVITIES AND RESPONSIBILITIES:**

- Become acquainted with and learn policies and procedures for program
- Develop weekly Character Counts curriculum and fold into soccer clinics and running club
- Train on soccer and running basic skills
- Teach soccer and running techniques for students
- Take attendance for each class and/or activity
- Fill out incident reports
- Participate in BAM team meetings
- All other duties as assigned

### **EDUCATION/EXPERIENCE/QUALIFICATIONS:**

- Must be enrolled in college
- Must be bilingual in Spanish and/or Korean, proficient in speaking, writing, and reading
- Demonstrate computer competency with Microsoft Office tools including Word, Excel, PowerPoint; Google applications and email applications; and database systems
- Have experience working with urban youth and families, demonstrate sensitivity to multicultural issues, and be comfortable working in multi-cultural, urban environment
- Must have excellent English verbal and written communication skills
- Must have outstanding teamwork, interpersonal relationship, and active listening skills
- Must possess excellent customer service skills, including the performance of duties in a tactful and professional manner.
- Must have good organizational and time management skills.

- Able to set priorities and organize daily workload to meet deadlines, program goals, and requirements.
- Able to work independently but also function effectively as part of a team
- Able to follow directions and work well with others.
- Be self-motivated, reliable, and function as an active team player.
- Be a collaborative problem solver
- Able to exercise good judgment, discretion, and confidentiality when interacting with clients.
- Able to clearly articulate Bresee's message and program-specific information.
- Must support Bresee's procedures and policies.
- Must submit to and successfully pass a criminal history background check.
- Must understand and support Foundation's *Vision, Mission, and Values Statement*.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, stand, walk, bend, lift and carry objects, and drive. Job requires frequent verbal and written communication. Computer, telephone, copier, and fax use are required.

**WORKING LOCATION:** Location is based on a percentage of where work time is spent. In office 95%, out of office 5%.

**HOURS AND BENEFITS:** Non-Exempt, Temporary, Part time position; The Sports Coach will lead sessions on Mondays and Wednesdays from 3:30PM – 6:30PM.

Bresee provides generous PTO days that include sick pay, one-week Christmas break, paid birthday holiday, and much more. **Compensation:** \$17.00/hr.

**TO APPLY:** Submit a cover letter, resume, and writing sample (not to exceed 1 page) to [jobs@bresee.org](mailto:jobs@bresee.org) with the Subject Line: Sports Coach job opening.

*Bresee is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.*